



## Preparing for the Council-certified Emergency Operations Coordinator (CEOC) and Examination

### Examination Reference Materials:

The CEOC examination is based on standard industry reference texts, not on a particular course curriculum. Examination items are drawn directly from the following references:

- American Council for Accredited Certification, Code of Conduct ([www.acac.org](http://www.acac.org))
- FEMA, *Community Emergency Response Team Basic Training Participant Manual* (Washington, D.C.: FEMA, 2011). [Available free of charge at [http://www.fema.gov/media-library-data/20130726-1839-25045-8729/pm\\_combined.pdf](http://www.fema.gov/media-library-data/20130726-1839-25045-8729/pm_combined.pdf)]

### Examination Topics:

In addition to testing knowledge of the ACAC Code of Conduct, the closed book examination covers **seven topics** relevant to emergency operations management as summarized in the following list. There are 50 multiple choice questions on the two-hour examination.

1. Emergency Operations Preparedness
2. Fire Safety
3. Emergency Medical Operations and Triage
4. Light Search & Rescue
5. Incident Command and Organization
6. Emergency Operations Psychology
7. Terrorist Incidents

### Recommended Study Procedures:

To prepare for the CEOC/CEOM exam, first read the reference texts listed above in their entirety. Then review in more detail the sections from each text listed on the following page.



**WARNING:** Limiting your study to only the following pages will put you in danger of failing the exam. The exam assumes a comprehensive knowledge of each reference text.



**1. FEMA, *Community Emergency Response Team Basic Training Participant Manual* (2011)**

Pages 1.11, 1.13, 1.16, 1.21, 1.22, 1.25, 1.30, 1.39, 1.53

Pages 2.1, 2.4, 2.5, 2.6, 2.7, 2.9, 2.11, 2.12, 2.16, 2.17, 2.18, 2.22, 2.25, 2.27

Pages 3.1, 3.2, 3.4, 3.5, 3.19, 3.20, 3.25

Pages 5.15, 5.16, 5.18, 5.19, 5.24, 5.25, 5.26, 5.27, 5.28, 5.35, 5.36, 5.44

Pages 6.2, 6.3, 6.6, 6.7, 6.8, 6.9, 6.12, 6.13, 6.14, 6.33

Pages 7.2, 7.3, 7.4, 7.6, 7.7, 7.8, 7.9, 7.10, 7.11

Pages 8.1, 8.4, 8.5, 8.8, 8.9, 8.12, 8.13, 8.14, 8.15, 8.16, 8.17