



# OFFICIAL REGISTRATION FORM

## Certification Exam Preparatory Course

Use this form to register preparatory course for ACAC certification exams. Registered courses will be listed on the ACAC website in a database searchable by certification candidates.

Registration is free of charge; however, if a hyperlink to the certification prep course is requested, there is a \$100 fee per course field per year. Registrations are valid for a one-year period and may be used for multiple presentations of the same course.

Please mail or email application to: **The American Council for Accredited Certification, PO Box 11599 Glendale, AZ 85318-1599** email: [julie@acac.org](mailto:julie@acac.org)

Complete each section to ensure that the Council has adequate information to consider your application. Include additional pages where necessary.

**Full Name of Course Provider:** \_\_\_\_\_

**Full Name of Sponsoring Organization (if any):** \_\_\_\_\_

**Provider Address:** \_\_\_\_\_

**Provider Phone:** \_\_\_\_\_ **Provider FAX:** \_\_\_\_\_

**Provider Contact E-Mail:** \_\_\_\_\_

**Direct hyperlink to Course webpage** (\$100 per field per year): \_\_\_\_\_

**Course Title** (use full ACAC certification name): \_\_\_\_\_

**Course Field – check one:**

- Consulting/Investigation    
  Remediation/Contracting    
  Management/Adjusting  
 DNA Preservation                     
  3D Civil Data Preparation

Date	Location (for separate presentations of the same event – MUST include zip code)				Hours
	Street	City	State	ZIP	
	Street	City	State	ZIP	
	Street	City	State	ZIP	
	Street	City	State	ZIP	

(Use a separate sheet if necessary)

**Disclaimer:** The ACAC does not audit, approve or provide oversight of course content. Registration of courses does not warrant the accuracy, validity or reliability of the course materials or their presentation. Course providers may not use words such as “approved,” “endorsed,” or “authorized” in describing their relationship with ACAC, nor may they use this registration to imply that their courses have been audited or examined. Use of the word “registered” is acceptable.