



APPLICATION BOOKLET

Council-certified Environmental Thermography Investigator

CETI

INSTRUCTIONS:

Candidates for the CETI must complete **three tasks** in order to become certified by the American Council for Accredited Certification:

- 1) Submit an eligible application (typed or neatly printed).
- 2) Pass the CETI examination with a score of 75% or better
- 3) Await board review of the completed application

Task #1: The application packet

This booklet contains all the information and forms necessary for the first task: completion of the application packet. In order to apply, please take the following steps:

1. _____ Determine your eligibility by reading the program description (www.acac.org/forms/applications/cetidescription.pdf)
2. _____ Complete, sign and notarize this application form.
3. _____ Attach copies of college transcripts if you claim college credit as part of your application.
4. _____ Attach official documentation of FOUR projects.
5. _____ Attach the application fee (credit card payments are also accepted in the Council office via phone or fax).

Task #2: The CETI examination

Once your completed application (including payment) is on file with the Council office, you may register for the CETI exam by calling (888) 808-8381. The Council staff will assist you in selecting a testing center near you. For an updated list of exam topics and item references to use in test preparation, visit www.acac.org.

Task #3: Board review

Following a successful examination, the Council staff forwards the complete, eligible application to the CETI certification board. You will be notified within approximately two weeks after the board reviews your application.

NOTE: IT IS THE CANDIDATE'S RESPONSIBILITY TO ENSURE THAT HIS OR HER APPLICATION IS COMPLETE AND ELIGIBLE. Incomplete files will not be forwarded to the board for review. Please call the Council if you need assistance in determining your eligibility or in completing the application packet.

ELIGIBILITY

The CETI requires a combined two (2) years of post secondary science-related education and relevant field experience. Education should include disciplines related to the building sciences. Field experience should include investigations, consulting and/or report writing and must be documented by verifiable investigation reports or building investigation contracts included with the application packet (see program description under "Required Documentation").

EDUCATION

High School/GED: _____ College/University: _____

City and State: _____ City and State: _____

Year of Graduation: _____ Degree and Year: _____

Major: _____

YEARS OF ENVIRONMENTAL THERMOGRAPHY EXPERIENCE: _____

Please briefly describe your field experience performing infrared thermography investigations in fields related to building science.

AFFIDAVIT: By signing this application, I make the following statements:

- I am aware of and abide by all local, state and Federal regulations governing asbestos, lead and other hazardous materials.
- I agree to comply with the ACAC code of conduct and pledge myself to the highest ethical standards.
- I agree to restrict my use of the CETI to the activities for which certification has been granted.
- I agree to refrain from using the CETI in such a manner as to bring the ACAC into disrepute.
- I agree to refrain from making any statements regarding the CETI which the ACAC may consider misleading or unauthorized.
- I agree to refrain from using the CETI in a misleading manner.
- I understand that the CETI certificate remains the property of the ACAC.
- I agree to discontinue the use of all claims to the certification in the event that it is suspended or withdrawn and to return the CETI certificate promptly to the ACAC.
- I understand that the application fee is non-refundable.
- I agree to indemnify and hold harmless the ACAC and all its agents and employees from and against any liability whatsoever in connection with this application, the CETI examination and/or the granting of or failure to grant certification.

Applicant Signature: _____ **Date:** _____

Notary Public: _____ **Expiration Date:** _____

Notary Seal/Stamp: _____ **Date:** _____

Incomplete application packets will not be forwarded to the Board for review.